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# Alpha Epsilon Iota

## CONSTITUTION AND STATUTES



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# Alpha Epsilon Iota

## CONSTITUTION

Article I. NAME, PURPOSE, INSIGNIA.

Article II. ORGANIZATION.

Article III. MEMBERSHIP.

Article IV. GOVERNMENT.

Article V. FINANCE.

Article VI. AMENDMENT.

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### Preamble.

We, the daughters of Aesculapius, believing in our work and in ourselves and in the spirit of those who are to come, do hereby establish a national medical Fraternity to be known as Alpha Epsilon Iota. May it ever stand for that which is best in the loyal comradeship of joy and service.

## ARTICLE I.

### Name, Purpose, Insignia.

**Section 1. Name.** This organization shall be known as the Alpha Epsilon Iota Fraternity.

**Section 2. Purpose.** The purpose of the Fraternity shall be:

- A. To promote good fellowship.
- B. To maintain a high order of scholarship and professional achievement.
- C. To foster a spirit of moral and social helpfulness.

**Section 3. Insignia.**

A. **Badge and Membership.** The official badge of the Fraternity shall be a five pointed star enameled with black and set in a circlet of gold, which may have a plain beveled edge or be jeweled with pearls, emeralds, diamonds, or a combination of these stones. Below the junction of the upper two points shall be a serpent's head, and in the remaining points the Greek letters Alpha, Epsilon, Iota. All badges shall be the property of the general fraternity as well as of the individual purchaser.

B. **Colors.** The colors of the Fraternity shall be black, white and green.

C. **Flower.** The flower of the Fraternity shall be the white carnation.

## ARTICLE II.

### Organization.

**Section 1.** This Fraternity shall include the members respectively of College and Alumnae Chapters, and members who have ceased to be actively affiliated with a chapter.

**Section 2. A.** College Chapters shall be established only in Regular Medical Schools of Class A+, according to the then most recent rating of the American Medical Association.

B. Alumnae Chapters shall be groups organized by former members of College Chapters.

## ARTICLE III.

### Membership.

**Section 1.** Membership in Alpha Epsilon Iota shall be confined to women who have received the unanimous vote of the voting members of a chapter and who have been regularly initiated by said chapter in accordance with the provisions of the ritual.

**Section 2.** To be eligible for election to membership a candidate must be:

A. A student in good standing in a Medical School of the standard above specified taking work leading to a Medical Degree.

B. A graduate of a regular School of Medicine who personally satisfies the standards of the American Medical Association.

**Section 3.** A. A graduate of a regular School of Medicine who personally satisfies the standards of the American Medical Association, and who has done work of recognized scientific value. She may be admitted to honorary membership by unanimous vote of Grand Chapter, her name having been previously submitted to the various chapters.

B. An Honorary Member shall be given the full initiation service by the chapter proposing her name, but shall be exempt from all fees. She shall neither hold official position nor serve as a delegate.

**Section 4.** No person shall be pledged who is not eligible to membership at time of pledging.

## **ARTICLE IV.**

### **Government.**

**Section 1. Grand Chapter Meeting.**

A. All legislative, judicial and executive powers of Alpha Epsilon Iota shall be vested in a Biennial Grand Chapter Convention.

B. To the Biennial Grand Chapter Convention each Chapter shall send one official delegate.

C. Only official delegates may vote, except in case of a tie, when the President shall cast the deciding vote.

D. The Grand Councillors and other Alpha Epsilon Iota members who have been accredited by the Credentials Committee, shall have all convention privileges, except that of casting a vote.

**Section 2. Officers.** Grand Chapter Officers shall be:

A. President.

B. Vice President.

C. Secretary.

D. Treasurer.

**Section 3. Grand Council.** Grand Council shall consist of the last three Grand Chapter Presidents. The retiring President of Grand Chapter shall be Chairman of the Council.

**Section 4. Executive Board.** The Executive Board shall consist of the Grand Chapter Officers and the Grand Council, and Grand Chapter President shall be Chairman of the Executive Board.

**Section 5.** The Officers of the Grand Chapter shall be chosen from the voting memberships of the several chapters.

## **ARTICLE V.**

### **Finance.**

**Section 1. Revenues.** The Revenues of Alpha Epsilon Iota shall be derived from: (1) Charter fees, (2) Initiation fees, (3) Annual Chapter dues, (4) Dues from Alumnae Members, (5) Receipts from Publications and (6) Fines.

**Section 2. Liabilities.** The Liabilities of Alpha Epsilon Iota shall be incurred for: (1) Cost of Grand Chapter Meeting, (2) Routine Expenses of Administration and (3) Issuing Publications.

## **ARTICLE VI.**

### **Amendment.**

**Section 1.** This Constitution may be amended by a three-fourths vote at any Grand Chapter Meeting providing that:

A. A suggestion for Constitutional Amendment shall originate with a Chapter or Executive Board of Grand Chapter.

B. Such suggestion shall be presented for consideration to Grand Chapter or in the interval between meetings, to Executive Board of Grand Chapter.

C. Such suggestion receiving a three-fourths vote of Grand Chapter or Executive Board of Grand Chapter, shall be referred to each Chapter for action not less than two months before the Grand Chapter Meeting at which it is to be voted upon.



## STATUTES

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|                                | Page |
|--------------------------------|------|
| I. CHARTERS . . . . .          | 6    |
| II. CHAPTERS . . . . .         | 8    |
| III. GRAND CHAPTER . . . . .   | 13   |
| IV. FINANCE . . . . .          | 16   |
| V. INSIGNIA . . . . .          | 17   |
| VI. ARCHIVES . . . . .         | 17   |
| VII. PUBLICATIONS . . . . .    | 18   |
| VIII. SERVICE BUREAU . . . . . | 19   |
| IX. SECRECY . . . . .          | 19   |
| X. RITUAL BOOK . . . . .       | 20   |
| XI. AMENDMENT . . . . .        | 20   |

## **STATUTE I.**

### **Charters.**

**A.** Charters shall be granted to either College or Alumnae groups. They shall be uniform in wording and design and be signed by the President and Secretary of Grand Chapter.

### **B. College Charters.**

**Section 1.** College Charters may be granted by unanimous vote of the delegates of Grand Chapter and the Executive Board; or they may be granted between conventions by unanimous vote of all the Chapters and the Executive Board.

**Section 2.** A charter for a College Chapter may be granted upon application of five women regular students in good standing in a Regular School of Medicine of the A + class, according to the then most recent rating of the American Medical Association.

**Section 3.** When a local College Fraternity or Club, which has been organized for at least one year, shall have petitioned through five of its members for a charter, and been accepted; all the undergraduate members of this club attending the institution in which said organization exists, shall be eligible to membership in Alpha Epsilon Iota; also such Alumnae members as have received degrees since the group applied for an Alpha Epsilon Iota charter; and they shall be received according to the regular initiation service. Members of this local body who graduated previous to that time may be elected by the usual procedure of electing new members.

**Section 4.** Petitions for a charter shall be transmitted to the Secretary of Grand Chapter with detailed information as to the applicants and their institution.

**Section 5.** The Secretary shall make thorough investigation, and she shall report to the Executive Board the result of such investigation.

**Section 6.** Upon unanimous affirmative vote of Executive Board the Secretary shall be instructed to submit such petition with accompanying data to each Chapter.

**Section 7.** If action on a petition for charter is to be taken at Grand Chapter meeting, notice of such petition shall be sent each Chapter not less than six weeks before the meeting.

**Section 8.** If action on a petition for a charter is to be taken between Conventions, full information shall be sent each Chapter, and the Secretary of Grand Chapter shall call for votes on the petition. Any Chapter not voting after an interval of two months shall be counted in the affirmative, provided such vote is called for during the College year.



**Section 9.** A charter may be reballotted upon after the lapse of two years.

**Section 10.** The petitioning body shall be notified by Grand Chapter Secretary of its acceptance, and shall acknowledge the same within two college months or forfeit its privilege.

**Section 11.** A chapter granted, the new chapter shall be formally installed with the appointed ritual by a member of the Executive Board, or by an Alumnae member appointed by the President, as installing officer for that occasion.

**Section 12.** A College Chapter, with the unanimous consent of its Active Members and Grand Chapter Executive Board, may resign its charter to Grand Chapter. Resignation of a charter shall not affect individual membership in the Fraternity.

**Section 13.** A Chapter which has resigned its charter and disbanded may be reorganized under its original name. In such case the old charter shall be reissued to the Chapter; the names of the persons to whom it is reissued and the date of the reissuance being written thereon together with the signatures of the incumbent President and Secretary of Grand Chapter.

**Section 14.** A College Charter may be withdrawn for:

- a. Violation of the Grand Chapter Constitution.
- b. Deterioration in the standing of the institution where Chapter is located.
- c. Deterioration of a Chapter.

In case of violation of the constitution, the charter may be withdrawn by Grand Chapter in Convention or by the Executive Board; such action to require a unanimous vote, exclusive of the vote of a member at any time connected with said Chapter.

In case of deterioration in institution or Chapter, the charter may be withdrawn by Grand Chapter in Convention, on unanimous vote, exclusive of the vote of a member at any time connected with said Chapter; or by the unanimous vote of Executive Board and the Chapters, exclusive of the one in question.

**Section 15.** When a charter is withdrawn from a Chapter, its individual membership reverts to Grand Chapter.

**Section 16.** Before a member of such Chapter may gain admittance to a sister Chapter, her application must receive the unanimous vote of the Executive Board of Grand Chapter, in addition to the unanimous vote of the Chapter.

**Section 17.** In case a college where an Alpha Epsilon Iota Chapter exists merges with another A + class College, such Chapter may become an Alumnae Chapter or remain a College Chapter, as determined by a three-fourths vote of its College and Alumnae members.

**Section 18.** When a Chapter exists in each school, fusion may occur upon unanimous vote of each Chapter. The Executive Board shall decide which charter shall be returned to Grand Chapter.

**Section 19.** Where Chapters do not wish to fuse, they shall maintain their own identity.

#### **C. Alumnae Charters.**

**Section 1.** A petition for an Alumnae Charter must be signed by five Alpha Epsilon Iota members and sent to the Secretary of Grand Chapter, who shall submit to the Executive Board a resolution for granting the petition.

**Section 2.** The petition shall be granted only upon unanimous vote of the Executive Board.

**Section 3.** An Alumnae Charter granted, the Chapter shall be formally installed, with the regular ritual, by an Alumna appointed by the President of Grand Chapter for the occasion.

**Section 4.** A College Chapter shall automatically resolve into an Alumnae Chapter when the department where it was established closes. Such Chapter shall retain its name, its charter and all local and Grand Chapter privileges. A marginal notation of such change shall be made on the charter signed by the incumbent Grand Chapter President and Secretary.

**Section 5.** An Alumnae Chapter by a three-fourths vote of its members and unanimous vote of Executive Board of Grand Chapter may resign its charter to Grand Chapter.

**Section 6.** An Alumnae Charter may be withdrawn at the discretion of and by unanimous vote of the Executive Board.

#### **D. Charters Resigned.**

**Section 1.** When a Chapter resigns its charter to Grand Chapter, a permanent Secretary shall be appointed by the Executive Board of Grand Chapter, to whose keeping shall be entrusted the Chapter archives and who shall have charge of all matters relating to the Chapter during its quiescence; this to include a biennial report to the Grand Chapter Secretary and an annual report giving names and addresses of former members.

**Section 2.** Chapter dues to Grand Chapter shall be discontinued.

**Section 3.** The membership of such quiescent Chapter reverts to Grand Chapter, and the individual dues are payable to Grand Chapter Treasurer.

### **STATUTE II.**

#### **Chapters.**

**Article I. Name.** Chapter Names shall be bestowed with each Charter according to the consecutive lettering of the Greek alphabet.

## Article II. Membership.

**Section 1.** To be eligible to membership in Alpha Epsilon Iota, the candidate shall have met the requirements specified in Article III of the Constitution and in addition shall be morally, intellectually and socially acceptable.

**Section 2.** Election of members shall be by secret ballot.

**Section 3.** Notice of formal proposal for membership shall be sent to each voting member at least two weeks before meeting at which the final vote is to be taken.

**Section 4.** Members may send a sealed ballot to the Secretary.

**Section 5.** Failure to cast a ballot shall be counted in the affirmative.

**Section 6.** One negative vote shall exclude a candidate from admission.

**Section 7.** By unanimous vote a name may be reconsidered after the lapse of one year.

**Section 8.** No Chapter shall initiate anyone who has previously attended an institution where there existed a chapter of Alpha Epsilon Iota; until it has communicated with said Chapter or with those who were members during that individual's attendance, as to her previous standing.

**Section 9.** A name having been favorably voted upon, the Secretary shall at once notify the individual and request a reply.

**Section 10.** No invitation to join Alpha Epsilon Iota shall remain open more than thirty days.

**Section 11.** Having pledged herself by accepting the invitation, the candidate shall be requested to wear the fraternity colors or pledge pin until initiated.

**Section 12.** The initiation service of new members shall accord with the provisions of the Ritual and conclude with signing of the Constitution.

**Section 13.** Members are expected to show their loyalty by wearing the fraternity pin.

**Section 14.** Chapter members shall be classified as follows:

1. College Members—meaning students.
2. Alumnae Members.
  - A. Graduate Members—meaning graduated College Members.
  - B. Affiliate Members—meaning members initiated after graduation.
3. Non-Graduate Members—meaning those who have discontinued their College course.
4. Honorary Members—as defined in Article III of the Constitution.

**Section 15.** The term Active Member shall apply to any member in good standing in a College or Alumnae Chapter.

**Section 16.** Good standing shall imply in addition to loyalty to Alpha Epsilon Iota and her ideals, a discharge of all financial obligations, either by payment or remission.

**Section 17.** Only those in good standing shall be entitled to the privileges of Active membership, i. e., voting and holding office.

**Section 18.** Under exceptional circumstances, when great advantage would accrue to a Chapter, Associates may be chosen from among the wives of the Medical Faculty. They shall be given the Articles of the Constitution without the Ritual.

**Section 19.** The transfer of a member shall require election by two-thirds vote of all voting members of the Chapter, and the presentation of credentials signed by the President and Secretary of the sister Chapter, testifying to the bearer's good standing.

**Section 20.** A member,—other than those mentioned in Statute I, Section 15,—who has reverted to Grand Chapter and wishes to again become an Active member of a Chapter may do so upon presentation of credentials signed by Grand Chapter Secretary and Treasurer and by a two-thirds vote of the Chapter to which she applies.

**Section 21.** Under exceptional circumstances should a member wish to resign from membership in a Chapter, her resignation with reasons shall be presented to the Chapter.

**Section 22.** Resignation of a member shall be voted upon by ballot. Notice shall be given all voting members, and failure to cast a vote within thirty days shall be counted in the affirmative.

**Section 23.** The Chapter upon receiving a three-fourths affirmative vote shall, with accompanying reasons, recommend to Grand Chapter Executive Board acceptance of said resignation.

**Section 24.** The Executive Board by a three-fourths vote shall return its approval or veto.

**Section 25.** Such resignation constitutes resignation from the fraternity and is final.

**Section 26.** For reasons it may deem sufficient and by a three-fourths vote, Grand Chapter may accept the formal resignation of an Alpha Epsilon Iota no longer a member of a Chapter. Such resignation is final.

### **Article III. Meetings.**

**Section 1.** Regular meetings shall be held at least once a month during the College year.

**Section 2.** Where not otherwise specified, Robert's Rules of Order shall prevail.



**Section 3.** When votes are called for, a member who fails to deposit her ballot within the specified time shall be counted as voting in the affirmative.

**Section 4.** The business meetings shall be devoted to the furtherance of fraternity interests, and to them, only regularly initiated members shall be admitted.

**Section 5.** A social gathering, or a program of literary, scientific, or sociological character may follow or occasionally supplant the business session, to which associates and visitors may be invited.

#### **Article IV. Officers.**

**Section 1.** Each Chapter shall elect a President, Vice President, Recording Secretary, Corresponding Secretary and Treasurer. An Advisory Committee of three Alumnae members should be appointed by the Chair. A permanent Custodian shall be appointed by the Chair. Such other offices and standing committees shall be created as may be necessary to conduct the business and ceremony of the Chapter.

**Section 2.** The Executive Board shall consist of the elected officers and the Advisory Committee.

**Section 3.** Election of Officers shall be held annually and shall be by ballot; a majority electing.

**Section 4.** The Officers shall assume office only after having been installed with the appointed ritual service, the time of such installation to conform with the convenience of the Chapter.

**Section 5.** To the duties of such Officers, as fixed by parliamentary usage, shall be added the following:

A. The President shall be the official head of the Chapter, responsible for its business efficiency, harmony and progress.

B. The Vice President shall be the President's deputy, and Chairman of entertainment committee.

C. The Recording Secretary shall be responsible for a detailed and complete history of the Chapter from its inception.

D. The Corresponding Secretary shall acknowledge promptly all Grand Chapter communications; shall notify Grand Chapter Secretary at once of the names and addresses of newly elected officers, and initiates; shall prepare a report of the Chapter for Biennial Meeting; shall annually send to each non-resident member a resume of the year's activities; shall annually submit to Grand Chapter Secretary a list of names and addresses of all Active Members, also an address list of those formally connected with her Chapter, and the names of any deceased. In the absence of an associate editor she shall secure and forward approved material to the Editor of the Journal; and shall secure pins from the authorized jeweler for members of the fraternity.

E. The Treasurer shall collect and remit annually to Grand Chapter Treasurer the specified dues of the Alumnae members; and shall render to her an annual report of the Chapter's financial condition.

F. The Advisory Committee shall submit recommendations for the general welfare of the Chapter.

G. The Custodian shall be responsible for records, archives, publication files, and all other property belonging to the fraternity.

H. The Executive Board shall suggest plans and policies and shall be empowered to act in the intervals between meetings.

**Section 6.** Each Officer shall render to her Chapter a written Annual Report and upon retiring from office shall deliver to her successor all matters pertaining to her office, with records to date.

#### **Article V. Delegates.**

**Section 1.** One delegate shall be elected to Grand Chapter Meeting and instructed how to vote on matters to be presented at said meeting. To the next regular meeting of her Chapter she shall present a personal report of Grand Chapter Meeting together with an itemized account of her expenses.

**Section 2.** In motions pertaining to constitutional amendment the vote of a delegate to Grand Chapter shall be governed by a three-fourths vote of the voting membership of her Chapter. In all other matters, unless otherwise specified she shall be governed by a majority vote of a regular meeting.

**Article VI. Finance.** Chapter dues shall be determined by each Chapter, to conform with local needs and the specified dues to Grand Chapter.

**Article VII. By-Laws.** Every Chapter shall have power to adopt by-laws for the control of its revenues, property and local government; provided no Chapter by-law be made which conflicts with the Constitution and Statutes of the Fraternity.

#### **Article VIII. Discipline.**

**Section 1.** Discipline of a member shall be for violation of the pledge of Alpha Epsilon Iota; inferior scholarship; non-payment of financial obligations to the fraternity; failure to perform official duties; unprofessional conduct as defined in the "Code of Ethics" of the American Medical Association; or misdemeanor.

**Section 2.** The following penalties shall be instituted at the discretion of the Chapter:

1. Reprimand.
2. Degradation from office.
3. Suspension for a definite period.
4. Expulsion from the fraternity.
5. Fines.



**Section 3.** Any member by failure to maintain a satisfactory standard of scholarship may forfeit her active relationship until such delinquency is corrected.

**Section 4.** Failure to discharge financial obligations to the Fraternity after January 1st shall result in automatic suspension from active membership, as defined in Article 1, Section 17, of this Statute. Discharge of all financial obligations shall constitute reinstatement.

**Section 5.** No member of a Chapter shall be expelled until the grievance has been stated to her and opportunity has been given her for full explanation and apology; and until the Executive Board of Grand Chapter shall sanction such action.

**Section 6.** Any member of the Fraternity no longer a member of a Chapter, and liable to discipline, shall be dealt with at the discretion of the Executive Board of Grand Chapter.

**Section 7.** Expulsion from a Chapter constitutes expulsion from the Fraternity and is final.

**Article IX.** A Chapter name shall never be re-issued except upon reorganization of the group to which it originally belonged.

### **STATUTE III.**

#### **Grand Chapter.**

**Article 1. Time and Place.** A Grand Chapter meeting shall be held once in two years at such time and place as the preceding Grand Chapter shall select. If the plans prove impracticable, Executive Board shall make other arrangements.

**Article II. Parliamentary Procedure.** It shall be in accordance with Robert's Rules of Order, save that:

A. A quorum at Grand Chapter shall consist of a majority of the votes in attendance.

B. A majority of votes present shall rule in all but Constitution or Statute revision.

#### **Article III. Delegates.**

**Section 1.** For geographical or financial reasons a delegate may represent more than one Chapter; in which case she shall be counted as two or three votes, as the case may be, in establishing a quorum.

**Section 2.** Each official delegate shall be furnished with credentials properly signed by the President and Recording Secretary of the Chapter or Chapters which she represents. The form of this credential shall be:

This is to certify that.....has  
been elected by.....Chapter of Alpha Epsilon Iota  
as delegate to Grand Chapter, to be held at.....(Place)  
.....(Day).....(Month).....(Year).....  
(Signed).....President.  
.....Secretary.

**Section 3.** Each delegate shall be required to present credentials before being entitled to a seat in Grand Chapter.

**Section 4.** Each delegate shall bring a report prepared by the Secretary of the Chapter or Chapters which she represents; together with a correct list of the names and addresses of the members and officers and all other data required for the directory.

**Section 5.** Reports of whatever nature presented to Grand Chapter shall be typewritten and filed with the Secretary.

**Section 6.** When a vote of Chapters is called for, each delegate shall cast the vote for the Chapter, or Chapters which she represents.

#### **Article IV. Elections.**

**Section 1.** Election of Grand Chapter Officers for the ensuing term, also Editor of the Journal, shall be held at the close of the business meeting; they shall assume their duties at the adjournment of the meeting, and shall hold office for two years, or until their successors are elected.

**Section 2.** The residence of the President or the Secretary shall be in the vicinity of the coming Biennial.

**Section 3.** Nominations for Officers of Grand Chapter shall be presented to the Biennial meeting by a nominating committee appointed by the President.

**Section 4.** Nominations may be made from the floor of the Convention.

**Section 5.** Election shall be by ballot, a majority vote electing.

#### **Article V. Duties.**

**Section 1.** To the duties of such an executive officer as fixed by parliamentary usage shall be added the following:

A. The President shall propose such procedure as would contribute to the Fraternity's welfare.

B. The Secretary shall fill the office of both Corresponding and Recording Secretary; shall act as Credentials Committee; shall within two weeks send a copy of Grand Chapter minutes to each Chapter; shall make necessary copies of the approved ritual; shall prepare charters from a copy of the established form which she shall hold; shall hold and supply on request, printed copies of the Constitution and

Statutes, one leather bound copy of which she shall supply to each Chapter; shall submit annually to Grand Chapter Treasurer a list of Alpha Epsilon Iota members not actively identified with a chapter, and shall notify such of these as pay their dues to Grand Chapter of the approaching meeting.

C. The Treasurer shall have power to collect all moneys accruing to Grand Chapter; and shall collect dues direct from members not actively identified with a Chapter. To this end she shall secure lists of such names. She shall pay out only on order of Grand Chapter or the Chairman of the Executive Board.

**Section 2.** The Grand Council shall serve as permanent advisory committee, and shall submit recommendations to the Executive Board and Grand Chapter. They shall be empowered to establish a Service Bureau. Six months preceding Grand Chapter Meeting, Grand Council shall secure invitations for the convention two years hence and shall formulate and suggest a ballot to the nominating committee.

**Section 3.** The Executive Board shall have supervision over fraternity business between conventions; shall fill vacancies in its own body and interpret the Constitution.

**Section 4.** Should a member of the Executive Board fail to cast her ballot within thirty days after it is called for, she shall be counted as voting in the affirmative.

**Section 5.** When Executive Board of Grand Chapter calls for a Chapter vote during the College year, unless such vote is returned within two months, it shall be recorded as affirmative.

**Section 6.** The Editor of the Journal shall issue the fraternity publications, and shall be empowered to collect necessary material from the Chapters. She shall disburse such funds as are allowed her for above purpose by Grand Chapter or Executive Board.

**Section 7.** Grand Chapter Officers shall each make a written report to Grand Chapter meeting, deliver to their successors all moneys, records and other property belonging to the Fraternity, and file all abandoned record books with the Archivist.

## **Article VI. Standing Committees.**

**Section 1.** A standing Committee shall be appointed by the Executive Board, whose duty it shall be to keep archives and compile fraternity history.

**Section 2.** Standing Committees may be appointed by the President on Necrology, Constitutional Revision, Elaboration of Ritual, Alumnae Extension and any other such committees as the work and policy of the organization may require.

**Article VII. American Medical Association Reunion.** An Alpha Epsilon Iota reunion shall be arranged for by the Executive Board at the

time of the Annual Meeting of the American Medical Association, at which time general policies may be discussed.

**Article VIII.** Subsequent rulings of Grand Chapter and amendments, with date of enactment, shall be entered in the Chapter book, following the Constitution and Statutes.

#### **STATUTE IV.**

##### **Finance.**

**Article 1. Section 1.** All Grand Chapter moneys shall be in charge of Grand Chapter Treasurer.

**Section 2.** The fiscal year shall begin September 1st.

##### **Article II. Receipts.**

**Section 1.** The funds of Grand Chapter shall accrue from the following sources,—(1) Charter fees, (2) Initiation fees, (3) Chapter dues, (4) Dues from Alumnae members, (5) Receipts from Publications and (6) Fines.

**Section 2.** The fee for issuing a College or Alumnae Charter shall be \$25.00.

**Section 3.** The Initiation fee shall be determined by the individual Chapters, \$2.50 of which shall be paid into Grand Chapter Treasury.

**Section 4.** Annual dues of either a College or Alumnae Chapter shall be \$10.00 and shall be delinquent after January 1st.

**Section 5.** Each Alumnae member shall pay to Grand Chapter, dues, amounting to \$1.00 a year. This shall cover the subscription of said member to the Fraternity Journal. Such dues are delinquent after January 1st.

A. The dues of the Alumnae members connected with a Chapter shall be collected and forwarded by the Chapter Treasurer. This amount may be taken from the prescribed Chapter dues of such members.

B. The dues of Non-graduate, College, or Alumnae members not connected with a Chapter shall be payable to Grand Chapter Treasurer.

**Section 6.** Other revenues shall depend upon rulings of Grand Chapter.

##### **Article III. Disbursements.**

**Section 1.** Grand Chapter shall pay the railroad fare of one official delegate from each Chapter to the Biennial meeting.

**Section 2.** Grand Chapter shall meet all expenses connected with the fraternity publications.

**Section 3.** The miscellaneous expenses incurred in conducting Grand Chapter business shall be met by the funds of the Grand Chapter Treasury.



**Section 4.** In event of insufficient funds, the President and Secretary shall take precedence over the delegates at large in matters of transportation; and a delegate may represent more than one chapter.

## **STATUTE V.**

### **Insignia.**

#### **Article 1. Badge.**

**Section 1.** Official Jewelers shall be authorized by Grand Chapter or the Executive Board.

**Section 2.** The official pin shall be procured only from the authorized jewelers.

**Section 3.** The pin shall be secured only over the signature of the Secretary of a Chapter or of Grand Chapter.

**Section 4.** The Secretary shall take a receipt for the pin, which shall be returned to the fraternity upon the resignation or expulsion of the member.

**Section 5.** The pledge emblem shall be a small bow of black, white and green ribbon, or the authorized pledge pin, which is a small disc enameled in black, white and green bars.

**Section 6.** In case of a death in the fraternity, each member may wear a small piece of black ribbon with her pin for thirty days.

#### **Article II. Stationery.**

**Section 1.** A replica of the pin shall be the official crest for stationery.

**Section 2.** A list of official engravers shall be authorized by Grand Chapter or the Executive Board.

**Section 3.** None but official engravers shall hold dies of the same.

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### **Appointments Made by Grand Chapter.**

1. Official Jewelers: Hoover-Smith, Philadelphia.
2. Official Stationery: 1. A. E. Little Co., Los Angeles.  
2.  
3.
3. Official Die for Silver: Shreve, San Francisco.

## **STATUTE VI**

### **Archives.**

#### **Article 1. National Archives.**

**Section 1.** The Archives of this Fraternity shall contain files of convention programs, minutes, reports and press notices; obituaries; publications, rituals, constitutions, chapter reports, charter applications, charters and rituals of defunct chapters; and other official papers and documents pertaining to Grand Chapter.

**Section 2.** The Archives of this Fraternity shall be kept by a standing committee, its personnel and location to be determined by the Executive Board, and the chairman shall be known as the Archivist.

**Article II. Chapter Archives.**

**Section 1.** Each Chapter shall keep Chapter Archives.

**Section 2.** These shall contain files of Grand Chapter minutes, Constitutions, Rituals, Fraternity Publications, and all abandoned record books.

**STATUTE VII.**

**Publications.**

**Section 1.** The Editor shall be responsible for all fraternity publications. Her powers shall be those defined in Article V, Section 6 of Statute III.

**Section 2.** An official journal shall be published biennially and at such other times as Grand Chapter shall direct.

**Section 3.** The Journal shall be called "The Journal of Alpha Epsilon Iota."

**Section 4.** The Journal shall contain matters of general fraternity interest, a resume of Grand Chapter proceedings, social items and such other matters as may be decided upon.

**Section 5.** A directory shall be issued biennially and be incorporated in the Journal.

**Section 6.** The Directory shall contain the following items:

1. Meeting place of each Grand Chapter and year.
2. Name of each past President and year.
3. Present Grand Chapter officers and addresses.
4. Chapter Headings; under which shall be given the names of Charter members, College members and present officers.
5. A Directory of all members arranged alphabetically. A Greek letter prefix shall indicate the most recent Chapter affiliation. The relation of members shall be indicated by the following capitals:

- C. meaning College member.
- G. meaning Graduate member.
- A. meaning Affiliate member.
- N. meaning Non-Graduate member.

The year of graduation and membership in American Medical Association shall be indicated; the present address, titles and official positions. When the present Chapter affiliation does not indicate the Medical College from which member graduated, the name of her alma mater shall be inserted, following year of graduation together with the name of any other Chapter of which she may have been a member,—to illustrate:



IOTA. Claypole, Edith J. ⊕, G. 1903 U. S. Cal., Kappa, 2826.  
Garber St., Berkeley, Cal., Ph. B. Buchtel College,  
M. S. Cornell. Associate in Pathology, University of California.

6. Honorary members and Associates with their affiliations shall each be listed separately.

7. Under the heading "In Memoriam" shall appear the names of deceased members.

**Section 7.** The Journal and Directory shall be sent to each Active member of a College or Alumnae Chapter and to members not actively connected with a Chapter, who have paid the yearly dues of \$1 to Grand Chapter.

### **STATUTE VIII.**

#### **Service Bureau.**

**Section 1.** The Service Bureau is designed to carry the opportunity for Alpha Epsilon Iota service into the after college life.

**Section 2.** The three Grand Councillors, together with the committees named by them, shall constitute the Service Bureau.

**Section 3.** The retiring Grand Chapter President shall be Chairman of the Bureau.

**Section 4.** The Committees shall be chosen from the Alumnae membership of College or Alumnae Chapters.

**Section 5.** The Bureau work shall be carried on subject to the approval of the Executive Board; and reports rendered to Grand Chapter.

**Section 6.** The number of committees shall be indeterminate, to vary with existing needs, and shall deal with such subjects as: I. Hospital openings for women throughout the United States; II. Positions open to women as Medical Examiners and Directors in Public Schools and Universities; III. Alpha Epsilon Iota members in Mission Fields; IV. The various phases of Social Service and other activities.

### **STATUTE IX.**

#### **Secrecy.**

**Section 1.** The secrets of Alpha Epsilon Iota are:

- A. All ritual forms and paraphernalia.
- B. Interpretation of Insignia.
- C. All business transacted of a private nature.

**Section 2.** The Constitution and Statutes are not secret, though sacred, and may be shown by members to those interested. One leather bound copy containing blank pages for the entering of Amendments and signatures of Initiates shall be issued to each Chapter. Unbound copies shall be furnished on request.

## **STATUTE X.**

### **Ritual Book.**

**Section 1.** The Ritual Book shall be hand written and shall contain all forms and ceremonies, including initiation and installation services, and the interpretation of insignia; and shall be secret.

**Section 2.** Each Grand Chapter officer and each Chapter shall hold in trust one copy of the Ritual Book; all further copies to be deposited with the Secretary of Grand Chapter.

**Section 8.** When a charter is resigned or withdrawn, the Ritual Book shall be returned with the Charter to Grand Chapter.

## **STATUTE XI.**

### **Amendment.**

These Statutes may be temporarily amended by a two-thirds vote of all delegates in attendance at any Grand Chapter meeting; and such amendment shall become permanent when ratified by a similar vote of the following meeting.

Adopted June, 1915, San Francisco, Cal.

Compiled by  
Dr. Eleanor Seymour  
Los Angeles, Cal.  
Chairman of Constitution Committee

AMENDMENTS.

AMENDMENTS.

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